



## INDIAN SCHOOL AL WADI AL KABIR

<b>Class: VII</b>	<b>Department: ENGLISH</b>	<b>Date of Submission: October, 2022</b>
<b>WORKSHEET NO. 15</b>	<b>PARAGRAPH WRITING</b>	<b>Note: Notebook</b>



**A Paragraph** means a group of sentences which develops a single thought or single aspect of a subject. It is 'an essay in miniature,' or an essay on a small scale. It must have a group of sentences logically arranged, unified by a sense of purpose. It must, therefore, contain nothing irrelevant, and must concentrate on the development of the subject. The main idea should always be kept in view and irrelevant ideas or digressions should be avoided.

**DON'T FORGET**



### Essentials of a good paragraph:

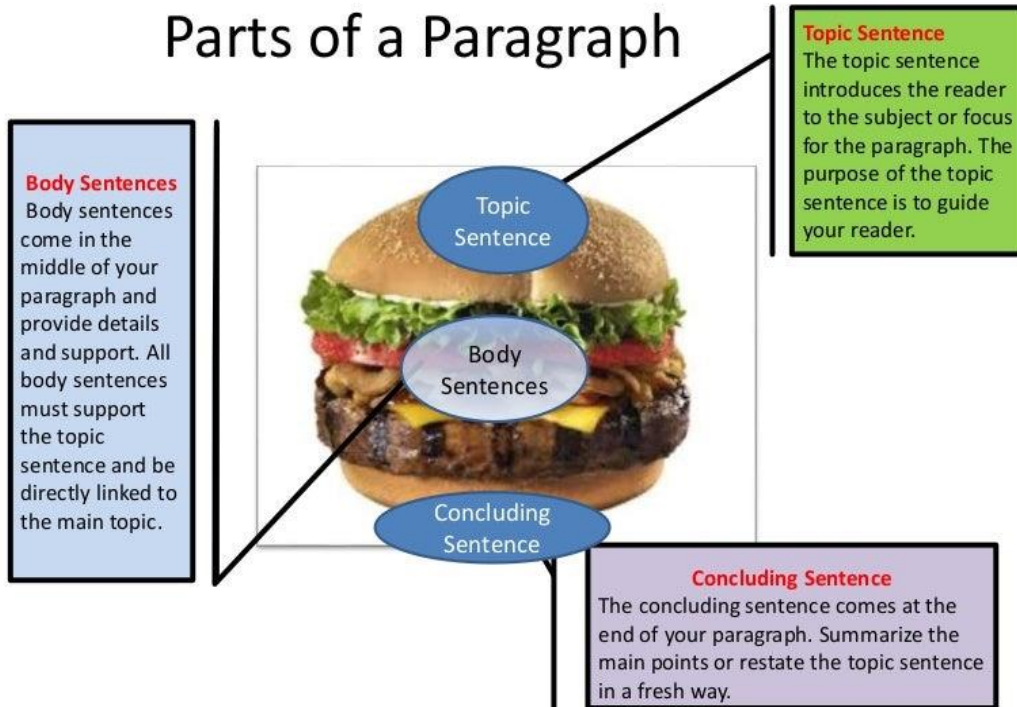
- ✚ **Unity:** A good paragraph must have unity. It should deal with only one given theme or topic. Therefore, unrelated or incongruous ideas should not be introduced.
- ✚ **Coherence:** The contents of a paragraph should be well-connected and logically developed and presented. In other words, the paragraph should be so constructed that one sentence leads on to the next. In order to achieve coherence, the students must clearly think about the topic, prepare the outline and properly arrange the points.
- ✚ **Emphasis:** Closely connected with the logical development of thoughts is the proper distribution of emphasis. It is connected with the balance which a good paragraph must have. Each sentence should be in proportion to the importance of the idea it conveys and subordinate to the main idea which the paragraph seeks to tackle.
- ✚ **Variety:** A good paragraph avoids monotony by having recourse to a variety of sentences. It contains a variety of words, images, examples and sentences. The writer should ensure that he / she uses both short and long sentences and sentences of different structures.

### How to write a good paragraph:

- ✓ Take a topic and think over it for some time.
- ✓ Ask yourself some questions about the topic. Whatever answers you get will work as an outline of your topic to be expanded into a paragraph.
- ✓ Arrange the sentences in a sequential/logical way.

- ✓ Expand these sentences with the help of conjunctions and connectors and watch their order.
- ✓ Make the first and the last sentence of your paragraph most attractive.
- ✓ Revise what you have written.

## Parts of a Paragraph



## Types of paragraphs:

**Descriptive:**  
To describe something or someone

**Narrative:**  
To tell stories or a sequence of events

**Expository:**  
To explain, give instructions

**Persuasive:**  
To convince the reader

## Sample Paragraph:

### Good Manners

Civilized people are respected in the society. Home or outside, people, who know how to act and behave with others are loved and wanted everywhere. These qualities of action and behaviour, are called manners. These are learnt and acquired only in the society of others. They do not come with birth. The manners are first of all learnt in family. These reflect your background, your character, education and the parentage. These manners are required everywhere for a successful life. They are the quality of an educated person. People with good manners are good citizens of a nation. Manners vary from society to society and nation to nation. Good behaviour, courtesy, politeness and civic sense, are almost the same everywhere. Good manners cost us nothing. But they bring a lot to us. Giving due respect to others, obeying our parents, teachers and elders, offering a seat or a chair to the visitor, helping others in need, are all signs of good manners. They are necessary for living a simple life. Truth helps in bringing you respect. Respect begets respect. As you do, so shall be done to you, Good manners are the ornaments of the society. They make the society worth living. We must try to spread the fragrance of good manners in the whole society to make it living and cheerful.

### Exercises

Write a short paragraph of about 120 words on ANY TWO of the following topics.

1. As you sow, so shall you reap
2. An interesting incident in the classroom.
3. Books as companions
4. A day without electricity

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